

Family Ministries Pastor

Forbush Friends Meeting, a part of the Friends churches of Yadkin Valley Quarterly Meeting and North Carolina Yearly Meeting, in East Bend North Carolina.

I. PRIMARY FUNCTION

Should practice God's principles for spiritual growth, loving relationships, and promote the work of God's Kingdom by building and supervising the Children Ministry, Youth Ministry and the Family Ministry of Forbush Friends Meeting.

II. REQUIREMENTS

- Must have a personal relationship with Jesus Christ, having accepted Him as Savior and Lord.
- Must accept the inspiration and authority of the Bible.
- Should have a bachelor's degree or be working toward completion.
- Should seek to enter and complete the Recording process if not already a Recorded Minister.
- Should have previous training and/or experience as a Youth Pastor in a church setting or other youth ministry experience, and also a passion for building strong, Christian homes.
- Must be familiar with and committed to the Church Mission Statement of Forbush Friends Meeting.
- Must have a desire for personal growth and development in their calling as a Youth and Family Pastor.
- Must be willing to be a "team player" with ministry staff and leadership of the Meeting.
- Must maintain regular time for reading God's word and for prayerful and obedient responses to God's leading.
- Their honesty, integrity, and ethics must be above reproach. And submit to a background check.

III. DUTIES AND RESPONSIBILITIES

A. Youth Pastor

- Be responsible for a ministry of Junior and Senior High age group(s), providing a qualitative learning experience.
- Have a balanced program in areas of education, service, fund-raising, recreation, worship, and involvement in the Meeting as a whole.
- Include other creative learning experiences such as retreats as part of the ministry programming.
- Continually evaluate the needs, interests, desires, strengths, and weaknesses of the youth ministry so they can organize effectively. Prepare action plan to meet these new opportunities.
- Frequently communicate to the Elders their plans, objectives, and goals along with successes and challenges of their ministry.
- Compile, maintain, and report a list of church youth and prospective youth.
- Keep detailed records of attendance and finances and make these records available to the youth advisors on a regular basis. This record can then be used for evaluating and planning.
- Assist with planned visitation among families of youth of the Meeting as time permits.
- Make your office hours known to the young people and the Meeting as a whole.
- Be sensitive to spiritual needs and help lead to Jesus Christ those who do not know Him.
- Report monthly attendance, planned activities, fund-raiser results, etc. to Monthly Meeting and Ministry and Counsel.
- Develop and oversee other activities involving the youth such as music, drama team, etc. based on their gifts and the gifts of the youth.
- Assist with duties or responsibilities necessary to accomplish the goals or mission of Forbush Friends Meeting.
- Promote and support Quarterly Meeting and Yearly Meeting youth activities.

B. Family Pastor

- Evaluate the total Family Ministry Program to determine areas of need and develop and help implement plans to enhance programs.
- Work with other committees that relate to Family Ministry such as Christian Education, Youth Advisory, Ministry and Counsel and Christian Ministry Team, etc.
- Assess individual spiritual gifts and mentor people to the right position.
- Assess and evaluate the educational needs of families within the Meeting and with Christian Education Committee; make recommendations to Monthly Meeting for improvements.
- Keep accurate records to evaluate current resources needed and future resource requirements.
- Compile, maintain, and report a list of church children and prospective children.
- Keep accurate records on potential members and their families to assist the Senior Pastor with outreach and visitation of children and their families.
- Coordinate WOW Kids with volunteers, and other ministry leadership connected to this group.
- Develop a budget for programming needs.
- Be responsible for a Christmas program and VBS every year that features children/ youth. (This should be coordinated with Children's leader, etc. depending on the type of program.)
- Communicate upcoming events to children, youth, parents, and youth advisors well in advance.
- Be responsible for children's programming during revival services.

C. Within the Total Meeting

- Serve as a resource for committees (i.e. Nominating Committee, and Christian Education Committee).
- Involve as many volunteers as possible in the life and ministries of the church.
- Collaborate with other staff and ministry leaders in the use of buildings and facilities.
- Assist as needed in conversion experiences, altar counseling, and personal evangelism.

D. As Staff

- Responsible to the Elders and Senior Pastor for the Youth and Family Ministry. The Youth and Family Pastor should meet with the Senior Pastor weekly.
- Be available to the Meeting for ministry needs related to this position (Including participation in services if needed)
- Attend and share responsibility in Yadkin Quarter and North Carolina Yearly Meeting activities.
- Teach and follow the values of the Faith and Practice of North Carolina Yearly Meeting

IV. PERSONAL

- Participate in job-related conferences and workshops as time and opportunities allow.
- Devote 40 hours a week to this position.
- Allow 2 weeks of paid vacation a year with designated time off during the week.

V. REPORTS TO MINISTRY AND COUNSEL WITH PRIMARY OVERSIGHT BY SENIOR PASTOR.

- Have direct supervision of no other staff members.
- Basic focus of time and energy: Youth Ministries - 70%
- Family and Children's Ministries - 30%

VI. SALARY / BENEFITS

- Salary
- Travel reimbursement
- Professional development
- Supplement to group health plan (\$350 per month; paid to yearly meeting)
- Social Security/Medicare taxes

Health Insurance and retirement will be provided by North Carolina Yearly Meeting.

Housing

All housing and utilities will be responsibility of Family Minister. Minister preferably will live within 15 miles of Meeting house.